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**APPLICATION FORM**

**The Harriet Frazer Bursary** for Letter Design & Lettercarving on Stone, Wood and all types of media

Bursary: £250

£250 - £500

£500 - £1500

*Please indicate which bursary you are applying for with a X*

The HFB is primarily for:

* The purchase of tools and equipment
* The cost of attending workshops that will benefit the artist’s work
* Towards the cost of setting up a workshop
* Other activities that are within the charity’s objects

Please complete all 4 areas of the application form:

1. Your contact details
2. You and your work & experience
3. Images of your work
4. Artist / Student declaration
5. YOUR CONTACT DETAILS

|  |  |
| --- | --- |
| Applicant’s Name |  |
| Address |  |
| Postcode |  |
| Telephone Number |  |
| Email address |  |
| Website |  |

B: YOU AND YOUR WORK - how you became interested in letter design and carving.

Please include a personal profile.

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EXPERIENCE Please describe any relevant workshops you have attended, you current skill level, school or college qualifications or awards you have gained; if you have designed or created something for friends or family or entered any design competitions.

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| *Previous experience is not mandatory as the panel will be more concerned in considering the aptitude of the applicant to the field of lettering* |

COMMITMENT TO LEARNING How will you extend your skills and studies? (See guidelines for more info)

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BURSARY Please fully describe how you would use the Bursary to further you career.

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YOUR ENVISIONED CAREER PATH - Planning for the future (see guidelines for more info)

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C: PORTFOLIO OF WORK

Please include no more than 5 images of your work with your application form. Images must be NO LARGER THAN 1MB. Very large images will not be accepted by our system, please use WeTransfer <https://www.wetransfer.com/> for large images. Please also use the boxes below to describe each image you are submitting.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | From which material(s) is this piece made? | What kind of artwork is it? Functional/decoration | Dimensions of the piece? (mm) | Image title |
| **PIECE 1** |  |  |  |  |
| **PIECE 2** |  |  |  |  |
| **PIECE 3** |  |  |  |  |
| **PIECE 4** |  |  |  |  |
| **PIECE 5** |  |  |  |  |

D: Artist / Student DECLARATION

Please Include:

* Completed application form
* jpeg images NO LARGER THAN 1MB – each image of your work

1. Images must be clearly marked with your name (ii) correspond to the pieces listed on the Application Form (i.e. 1-5) e.g. image title: *JaneSmith1.jpeg*

P*lease note that very large images are likely to exceed the email size limit allowed by the LCAT email account. If you are having problems, please decrease the size of the images and resend or use WeTransfer. Please try not to send multiple separate emails with one image per email.*

Declaration by applicant

I confirm that any material submitted in support of my application is my own work and is truthful and accurate. I agree I will produce a report of expenditure of the bursary within 9 months of the award.

I confirm that I am resident of the United Kingdom

Signed: Date:

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Submitting your application form

The Lettering & Commemorative Arts Trust would prefer to receive applications via email however, we want to make sure our application process is accessible to everyone so if you have difficulty with our application form, cannot use email or need further guidance please contact Lucy McDowell at The Lettering & Commemorative Arts Trust 01728 688 393.

Please send completed application forms and digital images to [info@letteringartstrust.org.uk](mailto:info@letteringartstrust.org.uk)  
(subject line: HFB Open Call)

The Lettering Arts Trust

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Suffolk

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Updated Sept 2023